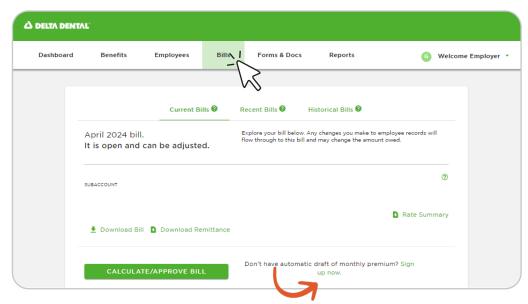


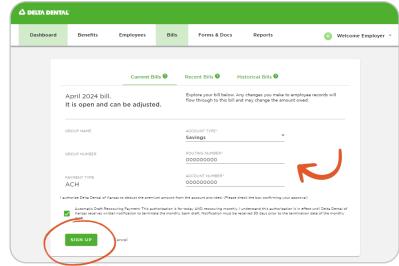
Setting Up ACH Payment Online Online Employer Account

How to Set Up ACH Payment Online

- Click on the Bills tab where you can view your current, recent and historical bills.
- To set up an ACH payment, click Sign up now.



- Select your account type and input your routing/account number.
- Check the box to show that you understand the authorization for the ACH and click **Sign Up**.



Setting Up ACH Payment Online Watch Video

Watch this video on how to set up ACH Payment online on the new online Employer Account.